

## **TERMS OF REFERENCE OF STAKEHOLDERS RELATIONSHIP COMMITTEE AS ON 17 APRIL 2024**

- a. To review the mechanism adopted for redressal of shareholders, debenture holders and other security holders' complaints.
- b. To resolve the grievances of the security holders including complaints related to transfer/transmission of shares, non-receipt of annual report, non-receipt of declared dividends, issue of new/duplicate certificates, general meetings etc.
- c. Review measures taken for effective exercise of voting rights by shareholders.
- d. Review adherence to the service standards adopted by the Company in respect of various services.
- e. Review various measures and initiatives taken for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants/annual reports/statutory notices by the shareholders of the Company.

\*\*\*\*\*